

FUNDING FOR EQUITY, DIVERSITY & INCLUSION ACTIVITIES

The Dunlap Institute provides funding for participation in training, conferences, workshops or meetings related to equity, diversity and inclusion (EDI) in astronomy or STEM.

Conditions

- Normally we will only fund a maximum of 2 in-person attendees per event or activity, but exceptions will be made for major events of substantial interest or relevance, and for events where in-person attendance is not occurring.
- Applicants must be an employee of the Dunlap Institute, DADDAA or CITA, or must be a UofT graduate student supervised by a full member of the graduate faculty in the Graduate Department of Astronomy and Astrophysics at UofT; applications from others will be considered on a case by case basis. Student, postdoc, research associate and staff applicants should have their supervisor's explicit approval. An applicant should hold the relevant status both at the time of the application and during the duration of the proposed event/activity.
- Requests for funding should be made at least two weeks prior to the start date of the proposed event or activity. Retroactive applications will not be considered.
- It is not required that an attendee speaks or presents at the event/activity

Application Process

Funding request should be made using the [Funding for EDI Activities Application Form](#), and should be emailed to alice.chow@utoronto.ca when plans are first being made to participate in the proposed activity, but **at least two weeks prior to the start date of the event or activity**

Student, postdoc, research associate and staff applicants should have their supervisor's approval.

Value

This grant aims to provide funds to fully cover travel, accommodation, meals and registration fees for the proposed activity. Eligible expenses follow the normal [University of Toronto Guide to Financial Management \(GTFM\)](#).

Approval

If the request is approved, the applicant will be notified by email.

Obligations

Successful applicants are required to summarise the activity and their take-aways at an Astro Tea within 30 days after the conclusion of the event or activity.

All recipients of funding are encouraged to post to the Dunlap blog or other social media while participating in the activity.

Reimbursement

Successful applicants are strongly recommended to submit the reimbursement claim to collect their offers **within 30 days** after the activity has occurred. Uncollected grants will become void three months after the activity has occurred. Reimbursement form and original receipts should be submitted to Lauren Ding, Research Grant and Financial Assistant (yeelu.ding@utoronto.ca).

Questions

If you have any questions, please email Alice Chow at alice.chow@utoronto.ca.

Last update: February 2022